

SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION

ASSIST #14 ADVISORY BOARD

Wednesday, May 29, 2024 – 11:30 a.m. - Bella Milano Restaurant, O'Fallon, IL.

Minutes

Chairman Steve Evans called the meeting to order at 11:29 a.m.

Advisory Board Members Present:

Matt Blomberg	Casey Faro	Kirk Brueggeman	Tony Manley	Jason Lamb
Mike Fillback	Chris Joellenbeck	Chris Modrusic	Chris Wasser	Scott Waldrup
Jeff Connor	Eric Van Hook	Steven Strubberg	Brad Wells	
Steve Evans	Ben Godard	Richard Wittenauer	Matt Eiskant	

Advisory Board Members Absent:

Jim Leitschuh	Herbert Simmons	Dan Travous	Scott Golike	Tom Coppotelli
Jarrett Ford	Nick Gailius	Todd Link	Paul Petty	Brent Shownes
Bob Coles	Chris Locke	Jeff Prosize	Jarrod Peters	Richard Watson
Eric Danford	Neal Rohlfing	Steven Brown	Dave Roth	Stefan Neece
Jason Donjon	David Meyer	Steve Johnson	Ross Schultze	Brian Fletcher
Dave Hursey	Brian Vielweber	Mike Schutzenhofer	Nicholas Novacich	

Staff present were:

Scott Williams	Kevin Schmoll	Amy Eggemeyer	Misty Stahl	Van Muschler
David Hayes				

The Pledge of Allegiance was recited, and Pastor Ben Godard gave the invocation.

Guest:

Deputy Chief Major John Franke
Mayor Kevin Hemann

Introduction of Guests – Chairman Evans welcomed guests Deputy Chief Major John Franke, Alton Police Department-Designee for Chief Jarrett Ford Alton and Mayor Kevin Hemann, Highland, IL.

Quorum

A quorum was declared by Chairman Evans.

Item No. 6 on the Agenda - Minutes of March 27, 2024

Chairman Evans stated that the minutes were e-mailed out on May 22, 2024.

Motion was made by Sheriff Connor seconded by Chief Wells that the minutes of March 27, 2024, be approved. Motion unanimously carried with no dissenting votes.

Item No. 7 on the Agenda - Correspondence

Director Williams stated the following Correspondence was in your packet:

- a. FY'25 - Statement of Partnership Agencies
- b. FY'23 - Auditor Engagement Letters
- c. Invite Letter to join Assist Board – Mayor Kevin Hemann, Highland, IL.

Item No. 8 on the Agenda – ASSIST #14 Budget Expenditures

Chairman Evans stated that the expenditures for March/April 2024 were e-mailed out on May 22, 2024.

Motion was made by Chief Wittenauer seconded by Chief Brueggeman that the expenditure for March/April 2024 be approved. Motion unanimously carried with no dissenting votes.

Item No. 9 on the Agenda – PTB Issues

PTB Specialist/Inv. Brent Shownes was not able to attend the meeting. Director Williams stated that Specialist/Inv. Shownes asked him to remind each of you to go on to your LEDI access and update your profile. If anyone has any questions, please contact Specialist/Inv. Shownes at: brent.shownes@illinois.gov.

Item No. 10 on the Agenda – Update on Part-Time Training

Field Monitor Van Muschler reported that P/T Academy Session #34 is scheduled to graduate July 13, 2024, with 14 graduates.

P/T Academy Session #35 is scheduled to begin August 24, 2024, and is currently taking applications.

Item No. 11 on the Agenda – Membership Committee Report

FY'2025 Statement of Partnership Agencies

Chairman Evans gave an update on the Statement of Partnership Fees for FY'25.

- We collected - \$79,950.00 collected – 24 of the 80 agencies have not paid

Director Williams stated that out of the 24 agencies who have not paid is most likely because of their fiscal year versus their calendar year. Director Williams is confident all will be collected.

FY'2023 Training Audit Report

Director Williams asked for approval of the FY'2023 Training Audit Report that was conducted by C.J. Schlosser & Company, LLC.

Motion was made by Chief Fillback and seconded by Chief Wells to approve the FY'2023 Training Audit Report. Motion carried with no dissenting votes.

Invite letter to: Mayor Kevin Hemann, Highland

Chairman Evans stated that we need a motion to approve Mayor Kevin Hemann to replace Ret./Mayor Darren Carlton.

Motion was made by Sheriff Connor and seconded by Chief Wells to approve new member to ASSIST Board. Motion carried with no dissenting votes.

Item No. 12 on the Agenda – Proposed FY'25 Budget

Director Williams stated that we presented our budget to Illinois Law Enforcement Training and Standards Board, and they have tentatively accepted it. We are waiting for them to officially approve it. Our budget for FY'25 is \$1,002,097.23 million.

Item No. 13 on the Agenda – Staff Activity Update

Asst. Director Schmoll stated that SILEC hosted 79 courses, trained 668 Officers, for a total of 811 hours of class time, which is a total of 9,168 hours of training from March 13, 2024, through May 15, 2024.

Asst. Director Schmoll also went over the following:

- We are at 395 classes for the fiscal year. In the past we usually hovered around 300 classes per year. We have seen an increase in departments conducting their own training and we have also increased the number of classes due to the SAFE-T Act.
- We are adding an additional Administrative Assistant position to SILEC to assist with processing all data for opening and closing a class to get the data to ILETSB.
- We are hiring Sherry Pomatto who is currently the Administrative Assistant at SIUE Police Department. Sherry is retiring from SIUE and will start at SILEC on June 10, 2024.

Item No. 14 on the Agenda – Old Business - None

Item No. 15 on the Agenda – New Business

Director Williams reminded the board of the existing funds in the SILEC Secretary of State Grant and stated that SILEC has offered up to \$10,000 in Information Technology grants to our Partnership agencies, for the use of classroom training space at these agencies, that SILEC uses.

Director Williams added that recently, the Alton Police Department has requested SILEC to financially assist them in the build-out of their new Firearms Training facility, which is currently underway. Director Williams asked Ret./Chief of Alton David Hayes to brief the board on their request.

PT/Certification Specialist David Hayes announced that the Alton Police Department are in the process of building a new Firearms Training Facility on property they already own. Alton PD has already received a \$50,000.00 grant from the State of Illinois to help them with this \$100,000-\$125,000 project. They also have a grant request to NRA for \$25,000. The Alton Police Department has contacted SILEC and requested an additional \$25,000.00 for the project. PT/Cert. Specialist Hayes stated that SILEC has the funds available through the existing Secretary State Grant. The facility will also have the capability for night shoot training. This partnership with the Alton Police Department would allow SILEC access to the Firearms Training Facility for certified regional training purposes. The facility is on schedule for completion by January 2025.

Chief Bruggemann recommended that this proposal be presented to the Executive Board (SILEC Board) at their next meeting on September 11, 2024. After the SILEC Board meeting, the matter will be brought back to this ASSIST #14 Advisory Board for further action.

Director Williams announced that SILEC has several open dates in November and December of this year for any Partnership Agency needing SILEC training. Dir. Williams encourages agencies to take advantage of this opportunity.

Sheriff Connor announced that Franklin Hollis, C.P.A. had passed away Wednesday, May 22, 2024. Mr. Hollis’s funeral arrangement will be held Thursday, May 30, 2024, at the Sunset Hill Funeral Home, Glen Carbon, IL. at 10 am.

Item No. 16 on the Agenda – Good of the Order - None

Item No. 17 on the Agenda – Adjournment

Motion was made by Chief Joellenbeck and seconded by Chief Wittenauer to adjourn. Having completed all items on the agenda the meeting was adjourned at 11:42 a.m.

Respectfully submitted,

 By: Misty Stahl
 Recording Secretary

****** Next Meeting******
WEDNESDAY, SEPTEMBER 25, 2024
Bella Milano Rest. – O’Fallon, IL
11:30am
REMEMBER TO RSVP TO: misty@silec.org