

# SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION

## ASSIST #14 ADVISORY BOARD

Wednesday, March 27, 2024 – 11:30 a.m.

Southwestern IL Law Enforcement Commission – Belleville, IL.  
(U.S. Senator Alan J. Dixon Justice Center Bldg.)

### Minutes

Chairman Steve Evans called the meeting to order at 11:30 a.m.

#### Advisory Board Members Present:

Matt Blomberg	Casey Faro	Scott Golike	Nicholas Novacich
Steven Brown	Mike Fillback	Chris Joellenbeck	Brent Shownes
Jeff Connor	Jarrett Ford	Steve Johnson	Steven Strubberg
Matt Eiskant	Nick Gailius	Jason Lamb	Brad Wells
Steve Evans	Ben Godard	Chris Modrusic	Richard Wittenauer

#### Advisory Board Members Absent:

Kirk Brueggeman	Jim Leitschuh	Herbert Simmons	Dan Travous
Darren Carlton	Todd Link	Paul Petty	Eric Van Hook
Bob Coles	Chris Locke	Jeff Prosis	Brian Vielweber
Eric Danford	Tony Manley	Neal Rohlfing	Scott Waldrup
Jason Donjon	David Meyer	Dave Roth	Richard Watson
Brian Fletcher	Stefan Neece	Ross Schultze	
Dave Hursey	Jarrod Peters	Mike Schutzenhofer	

#### Guest:

Ronald Shownes      Brandon Dugger

#### Staff present were:

Amy Eggemeyer      Van Muschler      Kevin Schmoll      Misty Stahl  
David Hayes

The Pledge of Allegiance was recited, and Pastor Ben Godard gave the invocation.

**Introduction of Guests** – Chairman Evans welcomed guest Ron Shownes and SWIC Police Academy Deputy Director Brandon Dugger, who was Designee for Director Eric Danford.

#### **Quorum**

A quorum was declared by Chairman Evans.

#### **Item No. 6 on the Agenda - Minutes of November 15, 2023**

Asst. Director Kevin Schmoll stated that the minutes were e-mailed out on March 20, 2024.

Motion was made by Chief Fillback seconded by Chief Johnson that the minutes of November 15, 2023, be approved. Motion unanimously carried with no dissenting votes.

**Item No. 7 on the Agenda - Correspondence**

Asst. Director Schmoll stated the following Correspondence was in your packet:

- a. FY'25 – Proposed Training Budget Overview
- b. Nominating Committee appointed by President Watson (2024-2026)
- c. FY'24 - Auditor Engagement Letters
- d. SILEC/SIPCA Awards Banquet Expenditures
- e. FY'2025 - Statement of Partnership Agencies
- f. Invite Letter to join Assist Board – Chris Wasser, Troy PD
- g. Invite Letter to join Assist Board – Tom Coppotelli, Caseyville PD
- h. Updated ASSIST #14 Advisory Chart

**Item No. 8 on the Agenda – ASSIST #14 Budget Expenditures**

Asst. Director Schmoll stated that the expenditures for FY'24 Nov./Dec. & FY'24 Jan./Feb. 2024 were e-mailed out on March 20, 2024.

Motion was made by Chief Wells seconded by Chief Eiskant that the expenditure sheets for FY'24 Nov./Dec. 2023 & FY'24 Jan./Feb. 2024 be approved. Motion unanimously carried with no dissenting votes.

**Item No. 9 on the Agenda – FY'24 Audit Engagement Letters**

Asst. Director Schmoll stated we received the FY'24 Audit Engagement Letters from C.J. Schlosser & Company, L.L.C. They completed our FY'23 audit, and we intend to contract with them for this year's audit.

Motion was made by Deputy Dir. Duggar seconded by Chief Joellenbeck that the FY'24 Audit Engagement Letters from C.J. Schlosser & Company, L.L.C. be approved. Motion unanimously carried with no dissenting votes.

**Item No. 10 on the Agenda – Membership Committee Report**

Asst. Director Schmoll stated that we have the following new members to approve.

1. Chief Chris Wasser, Troy PD
2. Chief Tom Coppotelli, Caseyville PD

Motion was made by Director Connor and seconded by Chief Fillback to approve new members to ASSIST Board. Motion carried with no dissenting votes.

Asst. Director Schmoll gave an update on the Statement of Partnership Fees for FY'25.

- We collected - \$69,350.00 collected – 29 of the 80 agencies have not paid.

**Item No. 11 on the Agenda – Proposed FY'25 Budget**

Asst. Director Schmoll stated our initial proposal for a 5% increase is across the board in every category due to inflation. We meet with the Budget Committee and the Board of Director and both approved.

At the LETSB Board meeting on March 6-7<sup>th</sup> in Springfield they advised us that our FY'25 Budget will look very similar to FY'24 Budget, except for employee raises. The Board is looking at a 3% increase for employee raises.

We will send both the 5% and the 3% increases to the Board for the FY'25 Budget by April 1<sup>st</sup>.

Motion was made by Chief Johnson and seconded by Deputy Dir. Duggar to approve new members to ASSIST Board. Motion carried with no dissenting votes.

**Item No. 12 on the Agenda – PTB Issues**

Chairman Evans welcomed PTB Specialist Investigator Brent Shownes to provide any PTB updates.

Investigator Shownes shared the following highlights:

1. Emergency Medical Response Mandate - This feature will go live on the OLN early next week
2. The new LEDI Professional Conduct Database Request and Report Link is on LEDI’s homepage - No longer have to print out and sign a Request Form and you will receive an email after you request a Database check
3. The new LEDI button labeled “Mandate Reports” will give you the listed options and all are in MS Excel
  - a. Mandate Roster
  - b. Out of Compliance Report
  - c. Mandates Expiring
4. Update Agency Information button is on LEDI
5. The Compliance Verification Form will be on Officer Portal next year
6. Expedite your Training Waivers by including academy certificates, all other training certificates, and qualify the new hire as soon as possible.

**Item No. 13 on the Agenda – Update on Part-Time Training**

Deputy Director Brandon Dugger, SWIC Police Academy gave the following report:

- a. Testing began on Aug. 2, 2024 with 27 applicants
- b. 19 passed the power test
- c. 1 applicant was pulled due to military deployment
- d. 2 were dismissed on Sept. 23<sup>rd</sup> for failing to complete online training
- e. 1 tested for and moved to the current full-time academy per his department
- f. 1 accepted a position with another department and pulled from the academy
- g. As of today, there are 14 attending the part-time session

**Item No. 14 on the Agenda – Staff Activity Update**

Asst. Director Schmoll went over the following:

- a. January 18, 2024 - Awards Banquet Update  
We had 292 in attendance and 46 awardees.  
Total Cost - \$20,267.13  
SILEC Paid - \$10,272.66  
SIPCA Paid - \$10,469.52 \*(1) SIPCA Plaque
- b. Criminal Justice Summit – Feb. 28 & 29, 2024 at Effingham at Thomas Keller Convention Center. We had 380 attendees.
  1. Jack Harris – “Keeping Good People Good”
  2. Heather Mac Donald - “The War on COPS”
  3. John Manning - “Worldwide Public Safety & National Security”
- c. SILEC hosted 79 courses, trained 2,141 Officers, for a total combined 7,271 Hours of training from November 15, 2023 through March 13, 2024.

**Item No. 15 on the Agenda – Old Business** - None

**Item No. 16 on the Agenda – New Business**

Asst. Director Schmoll let the committee know that the Secretary of State grant has been extended through August 31, 2025.

PT/Certification Specialist David Hayes announced that SILEC is in the process of updating the Project XVI training course that started in 2011. A steering committee is needed to assist in formulating a new and improved curriculum. Those interested in participating on the steering committee should contact PT/Cert. Specialist Hayes ([dave@silec.org](mailto:dave@silec.org)) and have a background in training, training officers, and instructors in the previous version of Project XVI.

Specialist Hayes also wanted to mention that on May 7, 2024, at Grace Church (8am-12pm) SILEC will host the Metro East FBI National Academy Retainer. If you are not an NA Members SILEC will cover the \$20.00 fee as a guest. We have tentative talks with Chief of Police with St. Cloud, FL., which is a NA Graduate will make a presentation. Lunch provided.

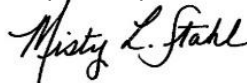
Pastor Ben Godard announced a Chaplains training on April 17, 2024, from 9am-12pm at Grace Church, Fairview Heights, IL.

**Item No. 17 on the Agenda – Good of the Order - None**

**Item No. 18 on the Agenda – Adjournment**

Motion was made by Pastor Godard and seconded by Chief Wells to adjourn. Having completed all items on the agenda the meeting was adjourned at 11:51 a.m.

Respectfully submitted,



By: Misty Stahl  
Recording Secretary



**\*\*\*\* Next Meeting\*\*\*\***  
**WEDNESDAY, MAY 29, 2024**  
Bella Milano Rest. – O’Fallon, IL  
11:30am  
**REMEMBER TO RSVP TO:**  
***misty@silec.org***