

SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION BOARD OF DIRECTORS MEETING

Porter's Restaurant - Collinsville
September 13, 2023– Wednesday – 8:15a.m.

MINUTES

The meeting was called to order at 8:17 a.m. by President Sheriff Richard Watson.

Members of the Board of Directors present:

Roger Barfield	Casey Faro	Ryan Kneeder	Carole Presson
Jeff Connor	Patty Gregory	Vicki Koerber	Neal Rohlfling
Jerry Dinges	Kevin Hermann	Mike Kuhl	Chris Timmermann
Tyrone Echols	Steve Johnson	David Meyer	Richard Watson
Steve Evans	Marc Kiehna	Jarrod Peters	

Members of the Board of Directors absent:

Brian Fletcher	James Leitschuh	Kenneth Sharkey	Jeremy Walker
Marc Hoffmann	Dora Mann	Tom Stalcup	Don Weber
James Lansing	Ross Schultze	Dan Travous	Jerald Wilson

Staff Present: Scott Williams Amy Eggemeyer
 Misty Stahl Van Muschler

Guests: None

The Pledge Allegiance was recited, and Chief Steve Evans gave the invocation.

Yes – there was a quorum present.

Item No. 6 on the Agenda – Approval of Minutes – May 17, 2023

Director Scott Williams stated that the minutes were e-mailed out September 6, 2023 with the board packet.

Motion was made by Sheriff Neal Rohlfling and seconded by Sheriff Jeff Connor to approve the minutes of May 17, 2023. Motion was carried with no dissenting votes.

Item No. 7 on the Agenda – Correspondence

Director Williams stated all correspondence was emailed to the Board in their packet.

- A. Auditor Engagement Letter – FY'23
- B. FY'24 Revised Proposed Budget Overview
- C. Thank you letter from Auditor Franklin Hollis

Sheriff Connor delivered a plaque to Auditor Hollis in recognition of his 39 years of service to SILEC. He was invited to attend our meeting but was unable to attend.

Item No. 8 on the Agenda – Expenditures – May/June-Final (FY'23) & July/August (FY'24)

Director Williams stated that the Expenditures were emailed out in the board packet.

Motion was made by Sheriff Rohlfling and seconded by Chief Evans to approve the expenditures for May/June (FY'23) and July/August (FY'24). Motion carried with no dissenting votes.

Item No. 9 on the Agenda – Executive Committee Report

- a. The Audit Engagement Letter from Auditor Kevin Teppen with C.J. Schlosser and Company, LLC was approved for the 2023 Fiscal Year audit.

- b. Director Scott Williams announced that the Annual Awards Banquet will be held on January 18, 2024 at the Four Points Sheraton in Fairview Heights, please add it to your calendars. SILEC will be accepting nominations for various awards, so please be thinking about who you would like to nominate.
- c. Director Williams announced that David Hayes has been hired as a part time Certification Specialist. He is only working two days a week and is primarily auditing the in-service trainings held by the various police departments in MTU#14. David started on August 17, 2023.

Item No. 10 on the Agenda – Staff Activity

- a. Director Williams, Assistant Director Kevin Schmol, Field Monitor Van Muschler, and Certification Specialist David Hayes attended the ILETSB meeting on September 6-7, 2023 in Springfield, IL.
- b. The 24th annual Criminal Justice Summit will be held on February 28-29, 2024 in Effingham, IL. The following speakers have been scheduled:
 - Jack Harris – “Keeping Good People Good”
 - Heather McDonald – “War on Cops”
 - John Manning – “Fresh Pursuits, Cop to Corporate”
- c. Field Monitor Muschler stated that the Session 33 Part-Time Academy graduated in July and Session 34 Part-Time Academy began August 26, 2023. We have 20 recruits who passed the power test. There are 4 MTUs who have a Part-Time Academy and we were the only MTU that had enough recruits to start Session 34.

Item No. 11 on the Agenda – Unfinished Business

None

Item No. 12. On the Agenda – New Business

- a.) Equipment Plan and Procedures
 - Director Williams talked about SILEC’s updated equipment plan and procedures policy. We updated our policy to reflect changes in the state of Illinois equipment threshold limits, which have been raised to \$2,500.00.
- b.) Illinois Sexual Harassment Training
 - Director Williams stated that the state of Illinois is mandating sexual harassment training for all employees in the state. SILEC is updating it’s Personnel Policy to include the training for all employees.
- c.) Vacation Policy – PTO
 - Director Williams spoke about the new law the state of Illinois passed this year, the Paid Leave for All Workers Act. This law goes into effect January 1, 2024 and covers all full and part-time employees in the state. SILEC is updating it’s Personnel Policy to conform to the new law.
- d.) Financial Policy
 - Director Williams talked about updates made to SILEC’s Financial Policy to allow for electronic bill payments. SILEC’s FY’23 audit was done this past month and the auditors reviewed and approved the changes that were made.
- e.) SILEC Employee Pay Increases
 - Director Williams stated that the Illinois Law Enforcement Training & Standards Board had approved a lump sum increase for SILEC employees for FY’24. The funds were distributed so that the lowest paid employees received a higher percentage increase. Director Willimas stated the average increase was about 3%.

Motion was made by Sheriff Rohlfing and seconded by Sheriff Connor to approve all of the new business policy items and the SILEC employees pay increase for FY’24. Motion was carried with no dissenting votes.

Item No. 13 on the Agenda – Good of the Order

None

Item No. 14 on the Agenda – Adjournment

Motion was made by Chief Evans and seconded by Sheriff Connor to adjourn. Having completed all items on the agenda the meeting was adjourned at 8:31 a.m.

Respectfully submitted,



By: Amy Eggemeyer

***MARK YOUR CALENDER
**** Next Meeting*******

SILEC-Assist-SIPCA

Wednesday, November 15, 2023

11:30am

Bella Milano Restaurant, O'Fallon, IL

***REMINDER TO RSVP TO:
misty@silec.org***