

SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION

ASSIST #14 ADVISORY BOARD

Wednesday, Sept. 20, 2023 – 11:30 a.m.

Bella Milano Rest. – O’Fallon, IL

Minutes

Co-Chairman Scott Waldrup called the meeting to order at 11:34 a.m.

Advisory Board Members Present:

Kirk Brueggeman	Dave Hursey	Herbert Simmons
Jeff Connor	Chris Joellenbeck	Steven Strubberg
Eric Danford	Jason Lamb	Eric Van Hook
Jason Donjon	Chris Locke	Scott Waldrup
Steve Johnson	Tony Manley	Bryan Whitiker
Matt Eiskant	Chris Modrusic	Richard Wittenauer
Mike Fillback	Lee Ryker	
John Frank	Brent Shownes	

Advisory Board Members Absent:

Matt Blomberg	Ben Godard	Neal Rohlfing
Steven Brown	Scott Golike	Dave Roth
Darren Carlton	Jim Leitschuh	Ross Schultze
Bob Coles	Todd Link	Mike Schutzenhofer
Steve Evans	David Meyer	Dan Travous
Casey Faro	Stefan Neece	Brian Vielweber
Brian Fletcher	Jarrod Peters	Richard Watson
Jarrett Ford	Paul Petty	Brad Wells
Nick Gailius	Jeff Prosisie	

Staff present were:

Scott Williams	Kevin Schmoll	Amy Eggemeyer	Misty Stahl
Darci Clossen	Van Muschler	David Hayes	

The Pledge of Allegiance was given and Dir. Eric Danford gave the invocation.

Introduction of Guests - None

Quorum

A quorum was declared by Co-Chairman Waldrup

Item No. 6 on the Agenda - Minutes of May 24, 2023

Co-Chairman Waldrup stated that the minutes were e-mailed out on September 13, 2023.

Motion was made by Chief Brueggeman seconded by Chief Joellenbeck that the minutes of May 24, 2023 be approved. Motion unanimously carried with no dissenting votes.

Item No. 7 on the Agenda - Correspondence

Director Williams stated the following Correspondence is in your packet:

- a.) Invite letter to Chief James Lamb, Bethalto PD
- b.) Invite letter to Chief Tony Manley, Maryville PD
- c.) Invite letter to Lt. Steven Strubberg, St. Clair County Sheriff's Dept.
- d.) Invite letter to Chief Nick Novacich, Granite City Police Dept.
- e.) Ret./Resign letter from ASSIST #14 Advisory Brd.- Lt. Karl Pannier

- f.) Ret./Resign letter from ASSIST #14 Advisory Brd.-Chief Mike Nordstrom
- g.) Thank you letter from Auditor Franklin Hollis
 - A plaque was to be presented to Frank Hollis by Sheriff Jeff Connor for his 39 years of auditing services.

Item No. 8 on the Agenda – ASSIST #14 Budget Expenditures

Co-Chairman Waldrup stated that the expenditures for FY'23 May/June & FY'24 July/August 2023 were e-mailed out on Sept. 13, 2023.

Director Williams added that we ended our fiscal year in June and spent \$2,000.00 more than our budget.

Motion was made by Chief Fillback seconded by Chief Wittenauer that the expenditure sheets for FY'23 May/June & FY'24 July/August 2023 be approved. Motion unanimously carried with no dissenting votes.

Item No. 9 on the Agenda – PTB Issues

Director Williams stated the ILETSB Board meeting was held Sept. 6-7, 2023, in Springfield, IL. Dir. Williams, Asst. Dir. Schmoll, Field Monitor Muschler and Cert. Specialist Hayes were all in attendance.

Ret./Police Training Specialist, Lee Ryker introduced Brent Shownes as the new ILETSB Investigator for our region.

Ret. Ryker attended the Exec. Trng. Brd. meeting and shared several highlights:

1. Lateral Transfers – Ret. Ryker suggests that before you do the waiver & part of their background make sure their firearms qualification and mandate are up to date.
2. There is no Southern test site for retakes for correction, basic law enforcement or reciprocity from out of state. All hires or retakers are sent to Springfield or MTU #3-Chicago. Ret. Ryker suggested to the PTB that MTU#14 out at Lindenwood would be an ideal test site.
3. County corrections now has a reciprocity program.
4. Part-time officers that go to the academy cannot work until they are certified. If caught working, their part-time career will come to an end.
5. Safety Act mandates for officers with last names ending in A-G will be due 2025. The PTB will send a 120-day notice to those officers to have their mandates completed by March of the next year or they will become inactive. That will take place in 2025, 2026 will be H-O and then 2027 will be P-Z.
6. PTB are not taking any reimbursement for academy until new forms get completed.
7. LEDI program has changed. No longer have two rosters, you only have one with the firearms. No longer able to do a spreadsheet for all your officers. Keith Wallace will fix this issue.

Item No. 10 on the Agenda – FY'23 - ASSIST #14 Audit Engagement Letter

Co-Chairman Waldrup Audit Engagement letter from Auditor Kevin Tepen, C.J. Schlosser & Company, L.L.C. was in your packet. Dir. Williams stated we engaged with the new auditing firm out of Alton and needs a motion that you were all notified of this new auditor.

Motion was made by Chief Connor seconded by Chief Eiskant that C.J. Schlosser & Company, L.L.C. will be our new Auditing firm be approved. Motion unanimously carried with no dissenting votes.

Item No. 11 on the Agenda – Membership Committee Report

Co-Chairman Waldrup stated that we have the following new members to approve:

1. Chief James Lamb, Bethalto PD
2. Chief Tony Manley, Maryville PD
3. Lt. Steven Strubberg, St. Clair County Sheriff's Dept.
4. Chief Nick Novacich, Granite City Police Dept.

Motion was made by Chief Johnson and seconded by Chief Lock to approve all the new member appointments. Motion carried with no dissenting votes.

Director William gave an update on the Statement of Partnership Fees for FY'24

- a.) We collected - \$106,400.00 collected – 23 of the 82 agencies have not paid.

Item No. 12 on the Agenda – Update on Part-Time Training

P/T Field Monitor Van Muschler gave the following report: Part-Time Session #33 graduated in July 2023, 9 students graduated. Session #34 started August 2023. Power tested 34 students. Class started with 20 students, and we currently have 18 in the class.

Item No. 13 on the Agenda – Staff Activity Update - Kevin Schmoll

- a.) Criminal Justice Summit – February 28 & 29, 2023 in Effingham IL.
 1. Jack Harris – “Keeping Good People Good”
 2. Heather McDonald – “War on Cops”
 3. John Manning – “Fresh Pursuits, Cop to Corporate”
- b.) Annual Awards Banquet- January 18, 2024 – Four Points Sheraton in Fairview Heights. Call for Nomination packets will be e-mailed out within the next week.
- c.) East/West Exec Dev. Conference at Pere Marquette on October 25 & 26, 2023. Thanks to SIPCA for agreeing to host a hospitality event on the night of Oct. 25th.
 1. Dr. Olivia Johnson – “Employee Health & Wellness: Recognizing and Minimizing Risk”
 2. Chief Lou Jogman – “The 2022 Highland Park Illinois 4th of July Parade Mass Shooting Incident”
 3. Attorney Mark Fiedelholz – “How to Eliminate Social Media Mistakes on/Off Duty”

Item No. 14 on the Agenda – Old Business - None

Item No. 15 on the Agenda – New Business

Director Williams stated the following:

- a.) Equipment Plan and Procedures
 - Director Williams talked about SILEC’s updated equipment plan and procedures policy. We updated our policy to reflect changes in the state of Illinois equipment threshold limits, which have been raised to \$2,500.00.
- b.) Illinois Sexual Harassment Training
 - Director Scott Williams stated that the state of Illinois is mandating sexual harassment training for all employees in the state. SILEC is updating it’s Personnel Policy to include the training for all employees.
- c.) Vacation Policy – PTO
 - Executive Secretary/Accountant Amy Eggemeyer spoke about the new law the state of Illinois passed this year, the Paid Leave for All Workers Act. This law goes into effect January 1, 2024 and covers all full and part-time employees in the state. SILEC is updating it’s Personnel Policy to conform to the new law.
- d.) Financial Policy
 - Director Williams talked about updates made to SILEC’s Financial Policy to allow for electronic bill payments. SILEC’s FY’23 audit was done this past month and the auditors reviewed and approved the changes that were made.
- e.) SILEC Employee Pay Increases
 - Director Williams stated that the Illinois Law Enforcement Training & Standards Board had approved a lump sum increase for SILEC employees for FY’24. The funds were distributed so that the lowest paid employees received a higher percentage increase. Director Willimas stated the average increase was about 3%.

Motion was made by Chief Wittenauer and seconded by Chief Johnson to approve the SILEC employees pay increase for FY’24. Motion carried with no dissenting votes.

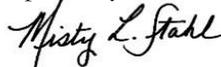
Item No. 16 on the Agenda – Good of the Order

Sheriff Connor stated that with the new Safety Act, Madison Co. S.D. will not hold your agencies DUI individuals. You'll have to keep them at your facility. Madison Co. does not have the manpower.

Item No. 17 on the Agenda – Adjournment

Motion was made by Chief Brueggeman and seconded by Chief Eiskant to adjourn. Having completed all items on the agenda the meeting was adjourned at 12:06 p.m.

Respectfully submitted,



By: Misty Stahl
Recording Secretary

