

SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION

ASSIST #14 ADVISORY BOARD

Wednesday, Sept. 21, 2022 – 11:30 a.m.

Bella Milano Rest. – O’Fallon, IL

Minutes

Co-Chairman Scott Waldrup called the meeting to order at 11:30 a.m.

Advisory Board Members Present:

Kirk Brueggeman	Chris Locke
Darren Carlton	Van Muschler
Rob Carpenter	Mike Nordstrom
Matt Eiskant	Karl Pannier
Casey Faro	Pastor Hal Santos
Mike Fillback	Kevin Schmoll
Scott Golike	Mike Schutzenhofer
Horace Humphries	Dan Travous
Dave Hursey	Scott Waldrup
Chris Joellenbeck	Richard Wittenauer
Steve Johnson	

Advisory Board Members Absent:

Steven Brown	Chris Modrusic
Len Campbell	Stefan Neece
Bob Coles	Paul Petty
Mike Dixon	Jeff Prosis
Jason Donjon	Marcos Pulido
Steve Evans	Neal Rohlfing
Brian Fletcher	Dave Roth
Nick Gailius	Herbert Simmons
John Lakin	Brian Vielweber
Jim Leitschuh	Richard Watson
Todd Link	Brad Wells
David Meyer	Shannon Wolff

Staff present were:

David Hayes, Scott Williams, Sharon Bockewitz

The Pledge of Allegiance was given and Chief Locke gave the invocation.

Introduction of Guests

Mark Heffernan, Belleville PD

CJ Beyerdorfer, Fairview Heights PD

Lee Ryker, PTB

Quorum

A quorum was declared by Co-Chairman Waldrup

Item No. 6 on the Agenda - Minutes of May 25, 2022

Co-Chairman Waldrup stated that the minutes were e-mailed out on June 22, 2022

Motion was made by Chief Brueggeman seconded by Chief Fillback that the minutes of May 25, 2022 be approved. Motion unanimously carried with no dissenting votes.

Item No. 7 on the Agenda - Correspondence

Director Hayes stated the following Correspondence is in your packet:

- a.) Congrats letter to Pastor Hal Santos, Citizen (3 yr. term- June 2025)
- b.) Invite letter to Chief Matt Eiskant, Belleville PD
- c.) Invite letter to Chief Chris Locke, Centralia PD
- d.) Retire/Resign letter from SILEC & ASSIST Boards- Kevin Schmoll
- e.) FY'23 – Statement of Partnership Agencies

Item No. 8 on the Agenda – ASSIST #14 Budget Expenditures

Co-Chairman Waldrup stated that the expenditures for May, June/Final 2022 (FY'22) & July/August 2022 (FY'23) were e-mailed out on Sept. 6, 2022.

Motion was made by Chief Locke seconded by Mayor Carlton that the expenditure sheets for May/June Final 2022 (FY'22) & July/August 2022 (FY'23) be approved. Motion unanimously carried with no dissenting votes.

Item No. 9 on the Agenda – PTB Issues

Director Hayes stated the following:

- a. Training Board meeting was held Sept. 7-8, 2022 in Collinsville.
- b. FY'23 Budget was passed for MTU14 with additional \$250,000.00 added for extra training projects as directed by Board, such as CIT, SRO training.

Police Training Specialist, Lee Ryker, PTB gave the following PTB Report:

- c. Keith Calloway appointed as the new (permanent) Director of ILETSB
- d. Camera Grants – rules have not been formulated– looking at November, recommend purchasing those body camera's and in- car camera's (which have to be installed) – then seek reimbursement – which is available until June of 2023. Kristina Shelton is the fiscal officer for the PTB. If you have any questions e-mail PTB.Grants@illinois.gov
- e. Power Test being reviewed for modification. Remember Power Test is not a hiring standard, but a standard to measure fitness to attend the academy.
- f. \$10 million in Hiring & Retention money budgeted and being evaluated as to how to use. Lateral hiring issues being considered. 3 yr. mandate has been removed from the table.
- g. New Officer portal now available to individual officers. You can see employment, training, and history– officers need to use personal e-mails. You might see some errors in it, please contact the PTB.EDI@illinois.gov, if you see an error.
- h. PTB signed a contract with Lexipol, they are going to decipher and interpret the SafeT Act.
- i. PTB just closed on a new office building at 500 S.9th Street, Springfield, IL
- j. There are three new forms available on the PTB Website –Under News & Important Information:
 - (1) Professional Conduct Report (Form R)
 - (2) Officer Complaint (Form Q)
 - (3) Notice of Arrest (Form O)

Item No. 10 on the Agenda – FY’22 - ASSIST #14 Audit Engagement Letter

Co-Chairman Waldrup stated that the FY’22 Training Audit Engagement letter from Auditor Frank Hollis was e-mailed out in your packet. The FY’22 Training Audit is not completed, will report at the Nov. meeting.

Motion was made by Chief Fillback seconded by Chief Johnson that the FY’22 Training Audit Engagement Letter be approved. Motion unanimously carried with no dissenting votes.

Item No. 11 on the Agenda – Membership Committee Report

Co-Chairman Waldrup stated that we have the following new members to approve:

- Chief Matt Eiskant – Belleville PD
- Chief Chris Locke, Centralia PD

Motion was made by Chief Johnson and seconded by Chief Wittenauer to approve all the new member appointments. Motion carried with no dissenting votes.

Director Hayes gave an update on the Statement of Partnership Fees for FY’23

- We collected - \$95,700 and 31 agencies have not paid yet.

Item No. 12 on the Agenda – Update on Part-Time Training

Director Van Muschler gave the following report: Part-Time Session #33 started Aug. 27, 2022, and originally, we had 19 officers, but after the Power Test we only have 9 students in attendance

Starting next year 2023 the PTB has authorized the Basic Law Enforcement Course to go to a 16-week curriculum, but they are still developing the curriculum. Director Muschler asked for the departments input on the new 16-week curriculum for 2023. If you have any input, please e-mail van.muschler@swic.edu.

Item No. 13 on the Agenda – Staff Activity Update

- a) SILEC hosted 75 courses in the months of July-August-September as compared to 78 for same period last year (primarily due to our move)
- b) Criminal Justice Summit – February 28-March 1, 2023, in Effingham IL
 - Dr. Paul Taylor – “Leadership Perspective on Use of Force Invest. & Analysis”.
 - Human Trafficking by Truckers Against Trafficking
 - Jim Glennon - Acute Stress in Human Performance
- c) Annual Awards Banquet- January 19, 2023 – Four Points Sheraton in Fairview Heights. Call for Nomination packets will be e-mailed out within the next week.
- d) CIT Concepts for Dispatch Personnel – October 27th at Edwardsville PD
- e) 40-Hour CIT Course – Week of October 3rd at Grace Church – still room
- f) 8-Hour CIT Refresher – October 5th at Swansea PD Remind them about the new annual mandate.
- g) Kevin Gilmartin Emotional Survival for LE – Nov. 17th at our Auditorium
- h) East/West Exec Dev. Conference at Pere Marquette is full October 25th & 26th. Thanks to SIPCA for agreeing to host a hospitality event on the night of Oct. 25th.

Item No. 14 on the Agenda – Old Business

None

Item No. 15 on the Agenda – New Business

Director Hayes stated the following:

(a) New Assistant Director of SILEC.

We have offered Kevin Schmoll employment as the new Assistant Director of SILEC. He will start on Monday, September 26th.

(b) New Part-time Field Monitor position

We have also offered Eric Van Hook (Former O’Fallon Police Chief) the new part-time Field Monitor position, he will start on Monday, October 3rd. There are sufficient funds existing in the current SILEC FY’23 budget to pay his salary. This will be a 30 Hr. a week position with no benefits included.

(c) New P/T Field Monitor & Part-Time Academy Director

Additionally, we have offered Van Muschler (SWIC Police Academy Director) a part-time staff position as Field Monitor/Part-Time Academy Director, effective January 23, 2023. Funds are already appropriated from the SILEC Administration account and Part-time Police Academy funds. No budget adjustment necessary for FY23.

Motion was made by Chief Brueggeman and seconded by Chief Johnson to **approve all three** appointed positions. Motion carried with no dissenting votes.

- (d) The new Field Monitor/Academy Director position will require an additional vehicle. There is adequate excess local cash available for this purchase. We intend to purchase a vehicle from the current State of Illinois CMS Vehicle bid list.

Motion was made by Chief Johnson and seconded by Chief Fillback to approve the additional vehicle purchase. Motion carried with no dissenting votes.

- (e) We will be seeking bids for a new auditor in FY’23, year ending June 30, 2023. Since Dir. Hayes is retiring at the end of Dec. 2022 and, also Exec. Secretary/Bookkeeper Sharon Bockewitz just announced her retirement today effective March 31, 2023.

Item No. 16 on the Agenda – Good of the Order

Co-Chairman Waldrup stated that Lee Ryker, the law enforcement liaison for our MTU will be retiring at the end of the year Dec. 31, 2022. Thanks for the service that you provided to our MTU and its agencies.

Chief Johnson reminded everyone about the SIPCA Wine-Beer Tasting event “Sips & Suds” it will be at the Gateway Classic Cars in O’Fallon, IL on October 14, 2022.

Item No. 17 on the Agenda – Adjournment

Motion was made by Chief Golike and seconded by Chief Joellenbeck to adjourn. Having completed all items on the agenda the meeting was adjourned at 12:10 p.m.

Respectfully submitted,
Sharon Bockewitz
By: Sharon Bockewitz,
Recording Secretary

