

SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION

ASSIST #14 ADVISORY BOARD

Bella Milano – O’Fallon, IL

Wednesday, March 30, 2022 – 11:30am

Minutes

Chairman Steve Evans called the meeting to order at 11:30a.m.

Advisory Board Members Present:

Darren Carlton	Steve Johnson
Rob Carpenter	Chris Locke
William Clay, III	Chris Modrusic
Bob Coles	Van Muschler
Mike Dixon	Karl Pannier
Steve Evans	Neal Rohlfing
Mike Fillback	Dave Roth
Nick Gailius	Pastor Hal Santos
Horace Humphries	Kevin Schmoll
Dave Hursey	Dan Travous
Chris Joellenbeck	Brian Vielweber

Advisory Board Members Absent:

Steven Brown	Mike Nordstrom
Len Campbell	Paul Petty
Jason Donjon	Jeff Prosis
Casey Faro	Marcos Pulido
Brian Fletcher	Mike Schutzenhofer
Scott Golike	Herbert Simmons
John Lakin	Scott Waldrup
Jim Leitschuh	Richard Watson
Todd Link	Brad Wells
David Meyer	Richard Wittenauer
Stefan Neece	Shannon Wolff

Staff present were:

David Hayes, Scott Williams, Sharon Bockewitz

The Pledge of Allegiance was given and Pastor Hal Santos gave the invocation.

Introduction of Guests

Kirk Brueggeman – O’Fallon PD

Jason Lamb – Bethalto PD

Lee Ryker - PTB

Quorum

A quorum was declared by Chairman Evans.

Item No. 6 on the Agenda –Minutes of November 16, 2021

Chairman Evans stated that the minutes were e-mailed out on Dec. 23, 2021
Motion was made by Chief Roth seconded by Chief Schmoll that the minutes of Nov. 16, 2021 be approved. Motion unanimously carried with no dissenting votes.

Item No. 7 on the Agenda – Correspondence

Director Hayes stated the following Correspondence is in your packet:

- FY'23 – Proposed Budget Overview
- FY'23 – Budget Line-item changes
- Congrats Ltr. to New Member Chief Stefan Neece, Greenville
- Invite Ltr. to join Assist Brd. – Chief Brueggemann, O'Fallon
- ASSIST #14 Meeting Schedule
- ASSIST #14 Advisory Board Chart
- SILEC New Office Lease Agreement
- SILEC New Office Project Bids (Office Space & Equipment)

No. 8 on the Agenda – ASSIST #14 Budget Expenditures

Chairman Evans stated that the expenditures for Nov/Dec 2021 & Jan/Feb 2022 were e-mailed out.

Motion was made by Chief Dixon seconded by Chief Johnson that the expenditure sheets for Nov/Dec 2021 & Jan./Feb. 2022 be approved. Motion unanimously carried with no dissenting votes.

Item No. 9 on the Agenda – Training Audit Report – FY'2021

Director Hayes stated that the FY'21 Training Audit was e-mailed out to the ASSIST Board members on March 29. Auditor Frank Hollis was unable to be here today, there were no findings in the Audit report. There are a few copies here today if anyone wants to review the Training Audit Report.

Motion was made by Chief Vielweber seconded by Chief Roth to approve the FY'2021 Training Audit Report. Motion unanimously carried with no dissenting votes.

Item No. 10 on the Agenda – Membership Committee Report

Chairman Evans stated that we have the following new member to approve:

- Chief Kirk Brueggeman, O'Fallon PD

Motion was made by Chief Schmoll and seconded by Chief Johnson to approve the new member. Motion carried with no dissenting votes.

Director Hayes gave an update on the Statement of Partnership Fees for FY'22:

- We have collected - \$115,500 and 11 of the 80 agencies have not paid yet

Item No. 11 on the Agenda – Proposed FY'23 Budget

Director Hayes stated that we just received the guidelines from the PTB for the FY'23 Budget on March 28, 2022. Director Hayes stated that at the Statewide MTU Directors meeting on March 28th, the PTB asked SILEC-MTU #14 to submit a budget that would include a 4% salary increase, across the board. The MTU's have not had an increase for the last three years. Also, we are proposing to hire a new part-time position of Field Monitor to cover the number of increased classes that SILEC-MTU #14 will be hosting after the July 1, 2022 mandates start. This field monitor will run all the firearms classes and also kick off the classes. The PTB wants the MTU's to monitor all of the in-house training that is held, since the PTB is certifying these training classes they want to make sure they are being audited.

Director Hayes went over all of the Budget line-item changes, the net increase in the FY'23 budget will be \$81,000. Director Hayes stated that he is going to announce his retirement at the end of this year at the next Board meeting. So included in the budget changes, we will be adding the 4% salary increase and also monies in fringe benefits to cover a new Asst. Director for FY'23. The Secretary of State Grant will be covering the salary and fringe benefits for the new Asst. Director for the first three months, because we will essentially have two Asst. Directors (Oct. – Dec. 2022). The Budget Committee approved the FY'23 Budget at the meeting on March 2nd. The SILEC Board approved the Budget at the meeting on March 9th. We will need an amendatory vote on the 4% increase from the Budget Committee and the SILEC Board, per the changes that the PTB approved at the March 28th meeting. The FY'23 Budget application is due to the PTB by April 22, 2022. Director Hayes asked if there were any questions on the Budget.

Motion was made by Chief Clay and seconded by Sheriff Rohlring to approve the FY'23 Budget as presented. Motion unanimously carried with no dissenting votes.

Item No. 12 on the Agenda – PTB Issues

Chairman Evans stated the Lee Ryker from the PTB is here today to report any PTB notes.

- New Manager of MTU In-Service Training is Paul Petty, former Pike County Sheriff.
- Training Board (Virtual) Meeting was held on March 3rd -Springfield
 - \$1.3 million in new additional funding for the MTU's
 - Public Portal for Officer Identification is coming in July 2022.
There was a lot of discussion and questions about the Public Portal. The PTB does not have the answers as of now, as soon as any information comes out it will be sent out
 - MTU Directors meeting was held on March 28th
- ILETSB Camera grants for dash and body cameras opened up the first week of April. \$ 2 million in grant funds available will include the storage fees.
- Please visit the PTB website for any updates – re New Mandates.
- The PTB will be hiring approx. 65 people by the end of FY'23 including seven field investigators.
- Nationwide search for new Executive Director of the PTB open until April 14, 2022
- Next Training Board Meetings are scheduled for June 1-2, 2022 in Tinley Park, IL

Item No. 13 on the Agenda – Update on Part-Time Training

Director Van Muschler gave the following report:

- Part-Time Session #32 currently has 23 officers, they will graduate on July 9, 2022
- Next Part-Time Session #33 starts Aug. 27, 2022
- Full Time Academy – the next Session 147 starts May 4, 2022

Director Hayes stated that if you have an officer in the part-time academy, they cannot sign-up for in-service training classes with the MTU, unless it's an OC Spray, Taser or MFT.

Item No. 14 on the Agenda – Staff Activity Update

Director Hayes gave the following Staff activity report:

- Budget Issues
 - At the end of February, we were 60% through our fiscal year and we have only spent 43% of our funding from the State Training Board. (Operating at a surplus of \$76,029)
- We conducted 56 (47 for FY21) courses between December and March 1. (We canceled 14 classes in January due to COVID)
- Training Survey results: 80 emailed out to agencies – 57 (32) returned
- HAZMAT Refresher course is now available on-line at the ILETSB Executive Institute On-Line Learning platform.
- Bloodborne Pathogens will also be available on-line with ILETSB Executive Institute in the near future.
- Awards banquet set for Thursday April 21st at DoubleTree in Collinsville
- Summit was held Feb 23-24 and was a success, according to the evaluations. We are looking at tentatively March 1-2, 2023 for the next Summit.

**Item No. 15 on the Agenda – Unfinished Business –
SILEC New Office Lease & Contract Agreement w/ City of Belleville**

Director Hayes stated that at the November meeting we discussed the \$1.5 Million Secretary of State Grant, included in that grant was a spending project for New SILEC Office space lease for the next 10 years. Also included in that plan was the office space and equipment needed.

With that being said, we started discussions with the City of Belleville about leasing space at the Lindenwood Campus. We hired Attorney John Baricevic to negotiate the lease agreement with the City of Belleville. Director Hayes went over the Lease Agreement, we will be going from 850 sq. ft. to 1700 sq. ft., we will occupy the bottom floor of the Alan J. Dixon Building. After going thru the lease agreement Director Hayes asked if there were any questions.

Director Hayes stated that Atty. Baricevic did a great job for us on this lease agreement, and the SILEC Board approved the agreement on March 9. We presented a check for \$255,750 on March 10th to Mayor Gregory and the City of Belleville, which is \$15.00 per sq. ft. for 10 years.

Also – After the ten years is up, the PTB will provide the funding for the office facility rental. We have not budgeted for office rental/utilities for the last 34 years. Sheriff Justus, was the main

person responsible for us getting into the SCCSD building years ago and Sheriff Watson has been very gracious to let us stay for this many years.

Director Hayes also thanked Mayor Patty Gregory of Belleville, since she took office, this project really started moving forward. The negotiations with the City of Belleville, she made it very simple and amicable to deal with.

Motion was made by Chief Johnson and seconded by Chief Locke to approve the SILEC Lease Agreement with the City of Belleville for the Office space at the Belleville Educational Campus (Former Lindenwood Campus). Motion carried with no dissenting votes.

SILEC New Office Bid Contract for Office Space & Equipment

Director Hayes went over the proposed office work and equipment bids. There are six separate bids, which were done through a pre bid company called Sourcewell. Director Hayes went over all of the bids. The total project was estimated to cost about \$195,188.

The largest amount of money will be coming out of the Secretary of State Grant (\$124,000), we will also be using Training funds (\$44,000), that we have been verbally approved for. We will also be transferring Excess Local Cash \$(26,000), which we have accumulated through the years.

The SILEC Board approved all six bids and also added that it is not to exceed \$215,000. Director Hayes asked if the Assist Board could vote on all six bids together not to exceed the \$215,000.

Motion was made by Chief Brueggeman and seconded by Chief Fillback to approve all of the bids and not to exceed \$215,000 for the SILEC New office space and equipment at the Belleville Educational Campus (Former Lindenwood Campus). Motion carried with no dissenting votes.

Item No. 16 on the Agenda – New Business

None

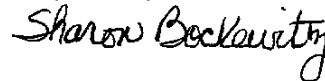
Item No. 17 on the Agenda – Good of the Order

None


Item No. 18 on the Agenda – Adjournment

Motion was made by Sheriff Rohlfing and seconded by Chief Locke to adjourn. Having completed all items on the agenda the meeting was adjourned at 12:17 p.m. followed by lunch.

Respectfully submitted,



By: Sharon Bockewitz,
Recording Secretary



****** Next Meeting******
WEDNESDAY, May 25, 2022
Bella Milano Rest. – O’Fallon, IL
11:30am