

**Pre-SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION  
BOARD OF DIRECTORS MEETING**

Porter's Restaurant - Collinsville  
March 9, 2022– Wednesday – 8:15a.m.

**Minutes**

The meeting was called to order at 8:15 a.m. by President Richard Watson.

Members of the Board of Directors present:

Jerry Dinges	John Lakin
Tyrone Echols	James Leitschuh
Steve Evans	David Meyer
Patty Gregory	Neal Rohlfing
Kevin Hemann	Kevin Schmoll
Marc Hoffmann	Kenneth Sharkey
Ryan Kneeder	Richard Watson
Vicki Koerber	

Members of the Board of Directors absent:

Roger Barfield	William Meyer
Len Campbell	Tom Stalcup
Casey Faro	James Sullivan
Brian Fletcher	Dan Travous
Marc Kiehna	Jeremy Walker
James Lansing	Don Weber
Chris Locke	Jerald Wilson
Dora Mann	Shannon Wolff
Gerald McCray	

Staff Present: David Hayes, Scott Williams, Sharon Bockewitz

Guests: Atty. John Baricevic  
Brett Baltz, Geoff Baltz and Lynn Koenig w/Egyptian Stationers

The Pledge Allegiance was given and Director Evans gave the invocation.

Yes – there was a quorum present

**Item No. 6 on the Agenda – Approval of Minutes –November 16, 2021**

Director Hayes stated that the minutes from the Nov. 16, 2021 SILEC Board meeting were e-mailed out on Dec. 23, 2021.

Motion was made by Director Hoffmann and seconded by Director Evans that the minutes of Nov. 16, 2021 be approved. Motion was carried with no dissenting votes.

**Item No. 7 on the Agenda – Correspondence**

Director Hayes stated the following correspondence is in your packet:

- a. Proposed ASSIST Budget Overview– FY'23

- b. Budget Line-Item Changes
- c. FY'2022 - Statement of Partnership Agencies
- d. SILEC Board Meeting Schedule
- e. Updated Board of Directors Chart
- f. Resolution from Madison Co. Board appointing Mayor Kevin Hemann- SILEC Board
- g. Congrats Ltr. to new member Mayor Hemann of Highland
- h. Proposed –New Office Project Bid Contracts for Office Space Work & Equipment

**Item No. 8 on the Agenda – Expenditures – Nov./Dec/ 2021 & Jan/Feb 2022**

Director Hayes stated that the Trng & Admin expenditures for Nov./Dec. 2021 & Jan. 2022 were e-mailed out on Feb. 16<sup>th</sup> – February 2022 is in your packet.

Motion was made by Director Eckert and seconded by Director Lakin to approve the expenditures for Nov., Dec. 2021 & Jan., Feb. 2022. Motion carried with no dissenting votes.

**Item No. 9 on the Agenda – Executive Committee Report**

**A. SILEC – FY'21 Audit**

President Watson stated that the FY'21 SILEC Audit report was e-mailed out. Auditor Frank Hollis was unable to make it today to go over his Audit report. Director Hayes stated that the Audit was e-mailed out on Feb. 16<sup>th</sup>, there were no material findings in the Audit.

Motion was made by Director Rohlfing and seconded by Director Lakin to approve the FY'21 SILEC-Administration Audit. Motion carried with no dissenting votes

**B. Proposed ASSIST Budget-FY'2023**

Director Hayes stated that in your packet you will find the FY'23 Budget Overview and line-item changes. Director Hayes stated that it is his intent to notify this board at the next meeting of his retirement at the end of this year, and that he will be asking the board to appoint Asst. Dir. Scott Williams as his replacement as the New Director. SILEC will also be hiring a new Asst. Dir. in October, this will help with the transition, the new Asst. Director will be paid out of the Secretary of State Grant monies for three months. We are also anticipating that the new employee will be taking the company paid health/dental insurance policy, so we have budgeted for this in our fringe benefits line. Director Hayes continued going over the line-item changes for FY'23, which were very minor.

Director Hayes stated that the Budget Committee met on March 2, 2022 and they are recommending approval of the attached Training Budget Overview for FY'23.

Motion was made by Director Evans and seconded by Director Rohlfing to approve the FY'23 Training Budget as presented. Motion carried with no dissenting votes.

**C. Annual Awards Banquet**

Director Hayes stated the SILEC/SIPCA Annual Awards Banquet scheduled for January 20, 2022 was rescheduled for April 21, 2022 it is being held at the Doubletree in Collinsville. Invites were e-mailed out on March 1, 2022. SILEC Board members dinner will be paid for, any guests will have to pay \$35.00 to SILEC

**D. Statement of Partnership Agencies for FY'22**

Director Hayes stated that we have 62 Partnership Agencies that have paid and 20 that have not paid. We collected \$109,000 so far this year. We are doing very well in terms of our Partnership Agency fees.

**E. Pending SILEC Lease Agreement w/City of Belleville**

Director Hayes stated that at the November meeting we discussed the \$1.5 Million Secretary of State Grant, included in that grant was a spending project for New SILEC Office space lease for the next 10 years. Also included in that plan was the office space and equipment needed.

With that being said, we started discussions with the City of Belleville about leasing space in the Lindenwood Campus. We hired Attorney John Baricevic to negotiate the lease agreement with the City of Belleville. Atty. Baricevic went over the Lease Agreement with the board and entertained if there were any questions.

Director Hayes stated that Atty. Baricevic did a great job for us on this lease agreement We will be writing a check today if this is approved for \$255,750. (100% of our lease for 10 yrs.) and presenting it to the City of Belleville tomorrow.

Also – After the ten years is up, the PTB will provide the funding for the office facility rental. We have not budgeted for office rental/utilities for the last 25 years. Sheriff Justus, was the main person responsible for us getting into the SCCSD building years ago and Sheriff Watson has been very gracious to let us stay for this many years.

Director Hayes also thanked Mayor Patty Gregory of Belleville, since she took office this project really started moving forward. The negotiations with the City of Belleville, she made it very simple and amicable to deal with.

Director David Meyer asked if we will only be using the Lindenwood classroom for our training. Director Hayes stated that we will still remain mobile and move around to other training sites. If we use the Lindenwood classroom, we will be paying a fee of \$50 per day when we use it. The Alan J. Dixon Building is the building that we will be occupying, it is the newest building and the best space.

**Executive Committee:**

Motion was made by Director Lakin and seconded by Director Rohlfig to approve the SILEC Lease Agreement with the City of Belleville for the Office space at the Belleville Educational Campus (Former Lindenwood Campus). Motion carried with no dissenting votes.

**Full SILEC Board:**

Motion was made by Director Koerber and seconded by Director Schmol to approve the SILEC Lease Agreement with the City of Belleville for the Office space Belleville Educational Campus (Former Lindenwood Campus). Motion carried with no dissenting votes.

**Bid Contract for Office Space Work & Equipment**

Director Hayes went over the proposed office work and equipment bids. There are six separate bids, which were done through a pre bid company called Sourcewell. Director Hayes went over all of the bids. The total project was estimated to cost about \$195,188.

The largest amount of money will be coming out of the Secretary of State Grant (\$124,000), we will also be using Training funds (\$44,000), that we have been verbally approved for. We will also be transferring Excess Local Cash \$(26,000), which we have accumulated through the years.

Director Ryan Kneeder stated that the general contractor and electrical bids are all very fare bids.

Director David Meyer stated that he wants to make a motion to increase the project amount to not exceed \$215,000. Director Hayes asked if they could vote on all six bids together.

**Executive Committee:**

Motion was made by Director Rohlfing and seconded by Director Lakin to approve the SILEC New Office Project bids for all office space and equipment not to exceed \$215,000. Motion carried with no dissenting votes.

**Full SILEC Board:**

Motion was made by Director Koerber and seconded by Director Schmoll to approve the SILEC New Office Project bids for all office space and equipment not to exceed \$215,000. Motion carried with no dissenting votes.

**Item No. 10 on the Agenda – Staff Activity**

Director Hayes went over the following staff activity:

- a. Budget Issues
  - i. At the end of February, we were 60% through our fiscal year and we have only spent 43% of our funding from the State Training Board. (Operating at a surplus of \$76,029)
- b. We conducted 56 (47 for FY21) courses between December and March 1. (We canceled 14 classes in January due to COVID)
- c. Training Board Notes from March 3<sup>rd</sup> virtual meeting in Springfield
  - ii. Camera grants are open - 2 million (will include storage fees)
  - iii. \$1.3 million increase in funding for MTU’s
  - iv. Public portal of all Illinois LEO’s is now open on ILETSB website

**Item No. 11 on the Agenda – Unfinished Business**

None

**Item No. 12 on the Agenda – New Business**

None

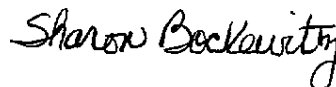
**Item No. 13 on the Agenda – Good of the Order**

None

**Item No. 14 on the Agenda – Adjournment**

Motion was made by Director Rohlfing and seconded by Director Hoffmann to adjourn. Having completed all items on the agenda the meeting was adjourned at 9:00 a.m.

Respectfully submitted,



By: Sharon Bockewitz  
Recording Secretary

