

**Pre-SOUTHWESTERN ILLINOIS LAW ENFORCEMENT COMMISSION  
BOARD OF DIRECTORS MEETING**

Porter's Restaurant - Collinsville  
May 11, 2022– Wednesday – 8:15a.m.

**Minutes**

The meeting was called to order at 8:15 a.m. by First Vice President Sheriff Neal Rohlfig.

Members of the Board of Directors present:

Roger Barfield	James Leitschuh
Steve Evans	Chris Locke
Casey Faro	Neal Rohlfig
Brian Fletcher	Kevin Schmoll
Patty Gregory	Kenneth Sharkey
Kevin Hemann	Tom Stalcup
Marc Hoffmann	Don Weber
Ryan Kneeder	Shannon Wolff
John Lakin	

Members of the Board of Directors absent:

Len Campbell	David Meyer
Jerry Dinges	William Meyer
Tyrone Echols	James Sullivan
Marc Kiehna	Dan Travous
Vicki Koerber	Jeremy Walker
James Lansing	Richard Watson
Dora Mann	Jerald Wilson
Gerald McCray	

Staff Present: David Hayes, Sharon Bockewitz

Guests: None

The Pledge Allegiance was given and Director Locke gave the invocation.

Yes – there was a quorum present

**Item No. 6 on the Agenda – Approval of Minutes –March 9, 2022**

Director Hayes stated that the minutes from the March 9, 2022 SILEC Board meeting were e-mailed out on March 29, 2022.

Motion was made by Director Hoffmann and seconded by Director Lakin that the minutes of March 9, 2022 be approved. Motion was carried with no dissenting votes.

**Item No. 7 on the Agenda – Correspondence**

Director Hayes stated the following correspondence is in your packet:

- a. March & April FY'22 Training Expenditures
- b. Revised FY'23 Training Budget Overview
- c. FY'23 Administration Budget
- d. Letter of Retirement from Dir. David Hayes
- e. E-mail from SILEC Pres. Sheriff Watson – re Ltr. of Retirement

**Item No. 8 on the Agenda – Expenditures – March/April 2022**

Director Hayes stated that the Admin. expenditures for March/April 2022 were e-mailed out. March April FY'22 Training expense are in your packet.

Motion was made by Director Evans and seconded by Director Leitschuh to approve the expenditures for Trng. & Admin – March/April 2022. Motion carried with no dissenting votes.

**Item No. 9 on the Agenda – Executive Committee Report**

**A. –FY'23 – Training Budget Overview Revision**

Director Hayes stated that at the March 28, 2022 Statewide Directors meeting, the PTB asked all MTU's to submit a budget that would include a 4% salary increase across the board for all current employees. We are also proposing to hire a part-time Field Monitor, this will help with the increased number of classes that SILEC-MTU #14 will be hosting after the July 1, 2022 mandates start. The field monitor will also help run all of the firearm's classes and also monitor all in-house training.

Motion was made by Director Locke and seconded by Director Schmoll to approve the FY'2023 Training Budget Overview Revision. Motion carried with no dissenting votes.

**B. Proposed FY'2023 Administration Budget**

Director Hayes stated we are recommending the following Proposed Administration Budget for FY'2023. We are asking for a total of \$48,650, which is about \$4,000 more than last years. The increase is due to increased Audit costs and SILEC Awards banquet costs.

Motion was made by Director Locke and seconded by Director Schmoll to approve the Administration Budget for FY'2023 as presented. Motion carried with no dissenting votes.

**Item No. 10 on the Agenda – Staff Activity**

Director Hayes went over the following staff activity:

- a. Budget – revision. We are currently under budget and expect to be able to use \$44,000.00 of excess FY'22 Trng. budget to pay for a portion of our new facility expenses that were not budgeted in the SOS Grant.
- b. We are told that our new facility will be ready to occupy on or about June 21<sup>st</sup>. Once we are settled, we will invite this board to an open house event.
- c. The Hourly tracking of mandated training will start on July 1<sup>st</sup>. We should see a new hourly tracking system within the LEDI network on or about the same date. We still intend to host a mini workshop on the tracking and management of the hourly mandated training. (after the June PTB Mtg.)
- d. ILETSB has asked the MTU's to monitor in-service training that is being done by individual departments to ensure that it meets the content of the course outline and learning objectives. To accomplish this task, we have submitted a request for a new Field Monitor position (30 hours per week) to assist us in this endeavor.
- e. We have held 216 courses so far, this fiscal year (July - April) as compared to 168 courses last year. The SOS grant has paid for many of these extra courses.

**Item No. 11 on the Agenda – Unfinished Business**

Director Hayes stated the SILEC-SIPCA Annual Awards Banquet was held on April 21, 2022- We had 193 in attendance, 43 awardees. The Total cost was up this year \$14,919.00. SILEC paid half and SIPCA paid half.

**Item No. 12 on the Agenda – New Business**

**A. Letter of Retirement – Dir. David Hayes Eff. 1/2/23**

Director Hayes stated that he is submitting his letter of retirement effective Jan. 2, 2023. This will be a culmination of a 40-year career in law enforcement, with the last 10 years at SILEC. The letter was e-mailed to the SILEC President Sheriff Watson, since he could not be here today, an e-mail response from Sheriff Watson is in your packet.

Director Rohlfing thanked Dir. Hayes for his dedicated years with SILEC.

Motion was made by Director Fletcher and seconded by Director Hoffmann to accept Dir. David Hayes letter of retirement. Motion carried with no dissenting votes.

**B. Appointment of New Director Eff. 1/3/23**

Director Hayes stated that he is recommending to the board that they approve the appointment of Asst. Dir. Scott Williams as the New SILEC Director effective Jan. 3, 2023.

Motion was made by Director Lakin and seconded by Director Locke to approve the appointment of Scott Williams as SILEC Director effective Jan. 3, 2023. Motion carried with no dissenting votes.

**C. Advertise & Hiring of New Asst. Director**

Director Hayes stated that he is proposing to hire a New Asst. Director in Oct. 2022- the salary for the Asst. Dir. will be paid by the SOS Grant for the first three months. Director Hayes also asked that the President of the SILEC Board Sheriff Watson and the Chairman of the ASSIST Board Chief Steve Evans be included in the selection and hiring of the New Asst. Director.

Motion was made by Director Locke and seconded by Director Schmoll to approve the advertising and hiring of a New Asst. Director as proposed. Motion carried with no dissenting votes.

**Item No. 13 on the Agenda – Good of the Order**

None

**Item No. 14 on the Agenda – Adjournment**

Motion was made by Director Lakin and seconded by Director Hoffmann to adjourn. Having completed all items on the agenda the meeting was adjourned at 8:30 a.m.

Respectfully submitted,

*Sharon Bockewitz*

By: Sharon Bockewitz  
Recording Secretary

**MARK YOUR CALENDER**

**\*\*\*\* Next Meeting \*\*\*\***

**WEDNESDAY, September 14, 2022**  
**(Exec. Comm. @ 8:00am) (Full Board @ 8:15am)**  
**Porter's Restaurant -Collinsville**